



On-site Training Requirements

Outlined below is information regarding on-site training courses using 12d Model Software. Please call the Technical Support line on (02) 9453 9449 to discuss your training needs.

An EXDS staff member will then provide a formal quote, providing details of the costs involved and organising suitable dates for participants etc.

On-site training EXDS will provide

EXDS will be responsible for providing laptop computers for each participant with the latest version of 12d Model Software, a data projector for projection onto a suitable screen or clear wall.

On-site training the Client will provide

Clients are responsible for organising the following equipment for the safety of their staff & the EXDS trainer;

- A boardroom / meeting room large enough to hold a minimum of 10 people.
 - A projection screen or clear wall within the training room to project clearly onto.
 - A white board / Flipchart or equivalent equipment for training notes and discussion.
 - Access to a safe power supply, for computers and projector.
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EXDS reserve the right to refuse on-site training, if the amenities provided by the client are deemed unsuitable for all parties involved. If required, EXDS are able to provide alternative training venues if your company does not currently have a suitable room available. Additional cost to the amounts outlined below will be incurred if EXDS are to organise an alternative training venue.

Cancellation policy

A \$154 (inc GST) service fee is payable if you cancel, change dates or your on-site training venue is not suitable.

EXDS Statement on Privacy

EXDS holds names and addresses of people with an interest in Civil Engineering & Surveying so that it can communicate with them. Personal information that you provide to EXDS may be held for normal commercial purposes such as invoicing and software support. If you do not wish us to hold your details, or participants of the training courses, please write to Tony Ingold, Extra Dimension Solutions, P.O. Box 6276, Frenches Forest NSW 2086, or email on tingold@exds.com.au



12d Model Software On-site Training

Training Location:

Maximum of 6 attendees per training session;
(Participants names provided can be changed if client circumstances change)

Names of Participants if known;

Name of Attendee	Email Address	Phone Number
1.		
2.		
3.		
4.		
5.		
6.		

Information Regarding individual sessions of 12d Model Software Training

Course Name	Date	Course Length	Access Time	Start Time	Cost for Attendees
Eg. 12d – 1A	01/01/2009	1 Day	8.30am	9.00am	\$